## Jawaharlal Nehru University New Delhi-110067 **Fellowship Section**

05.09.2024

## **NOTIFICATION**

With reference to demands made by students on 05.09.2024 with regard to JRF, the following is notified for information and necessary action of all concerned:

- 1. Request for Current month fellowship approval is accepted (for example of September 2024 in 1st-8th September) as the same is inherent in the provisions of UGC JRF guidelines where "At the end of every three months a 'Continuation Certificate' in the prescribed proforma as per Annexure-III. This will make the fellow eligible to draw the fellowship for the next three months". This provision is already contained in the notification uploaded in the JNU website yesterday dated 04.09.2024
- 2. It is clarified that as per UGC JRF guidelines "If the fellow makes her own arrangements of accommodation, she may be entitled to draw HRA as per categorization of cities by the Govt. of India." It is seen that there is no requirement of any rent agreement. The requisite certificate is "Certificate that Mr./Ms.....is Staying independently and, therefore, is eligible to draw House Resent Allowance of Rs..... minimum admissible to a lecturer as per university rules w.e.f.

- 3. Staff of Fellowship Section is being cautioned to be courteous with the students and the work Registrar" of the staff will be rotated.
- A comprehensive standard operating procedure (SOP) shall be formulated for UGC JRF/SRF so that students have adequate understanding of the UGC JRF guidelines for timely processing of the documents on UGC portal.
- 5. The Continuation certificate process has been clarified at point 1 above.
- 6. There will be no undertaking from students regarding continuation certificate.
- 7. The Continuation certificate process has been clarified at point 1 above.
- 8. A staff will look after the seat work of Mr Lekhraj henceforth till further orders.
- 9. It is further clarified that if a student submits the continuation certificate for the month of June, July, August. The fellowship for the month of September, October and November would be provided on the continuation certificate of the previous quarter.
- 10. It will be endeavoured that all documents of students relating to HRA+ Fellowship as available in Fellowship Section will be uploaded in the UGC portal.
- 11. It is already clarified at point number 2.
- 12. The enquiry timing will henceforth will be from 11 AM to 1 PM on working days.

The above notification shall be applicable to students of all categories. i.e. NFOBC, NFSC, NFST, NF-DIS etc. eligible for UGC JRF/SRF.

This issues with the approval from the competent authority.

Deputy Registrar

Projects & Fellowships

## Copy to:

- 1. All Deans of Schools/Chairpersons of Special Centres
- 2. Deans of Students/Director-CIS for wider circulation of this Notification
- 3. PS to VC/Rector-I/Registrar/FO/CoE/Director (Admissions)
- 4. JR (Eval.)/DR (Admissions)